



MEDIA / MARKETING CONSENT FORM

Thank you for choosing the Northern Kentucky Convention Center. With your permission, we would love to post photos from your event on our social media platforms and/or website (it may just be a photo of your room set only). We would also like to know if you would like your event information posted on our website as an upcoming event. To grant the Northern Kentucky Convention Center permission to release information on your event, please complete the following form. Thank you!

I HEREBY GIVE PERMISSION FOR:

1. POSTING YOUR EVENT PHOTOS ON:

NKYCC Social Media/website (please check one): YES NO

NKYCC Promotional Materials (please check one): YES NO

I understand that I can revoke this release at any time in writing and that the use of any of my event's photos or other information authorized by this release will immediately cease.

If agreeing to photos, please let us know if you have any exceptions regarding what our team may take photos of:

2. OPEN TO THE PUBLIC INFORMATION NEEDED:

Is your event open to the public? (please check one): YES NO

Regardless of your private/public event status, would you like your event details added to our website? (please check one): YES NO

IF YOUR ABOVE ANSWERS WERE NO, PLEASE DISREGARD SECTION #3

Adding your event details to our website may include, event logo, link to agenda, dates, etc.

3. WEBSITE INFORMATION NEEDED:

Event Name: _____ Event Date(s): _____

Event Hours: _____ Event Website: _____

Estimated Attendance: _____ Is there an admission charge? YES NO

Admission Fee: _____ Senior Fee: _____ Child Fee: _____ Age Details: _____

Event Description: _____

Contact Person: _____ Email for Info: _____

Phone Number for Information (including area code): _____

Do you have a logo or photo you would like to include with your event listing? (please check one) *If YES include digital file with this signed form. YES NO

Authorized Signature: _____ Title: _____

Date: _____